



Join us for  
The Monroeville Foundation's  
1<sup>st</sup> Annual **Monroeville CommUNITY Day**  
Celebrating Forbes Hospital's  
40<sup>th</sup> Anniversary

Saturday, July 28, 2018

11am – 5:30pm

Monroeville Community Park – West | Tilbrook Road

Join *The Monroeville Foundation* as they make plans to celebrate the  
*1<sup>st</sup> Annual Monroeville CommUNITY Day*

## *Event Overview*

Our goal for this day-long event is to host a family oriented festival that brings our residents, businesses and community organizations together on a grand scale throughout our beautiful 66-acre Monroeville Community Park – West.

The Monroeville Foundation is pleased to be recognizing and partnering with Allegheny Health Network and Highmark in the celebration of Forbes Hospital's 40<sup>th</sup> Anniversary.

The event will kick-off with an early morning **5K Run for Your Life & Walk with the Doc** sponsored by Forbes Hospital and Highmark. The day-long celebration will continue and provide opportunities for local business and entrepreneurs, a health fair, food and craft vendors, stage performances, kid's activities and entertainment for all ages.

Interested in learning how your business can support this exciting event? We are inviting you to share in the **Monroeville CommUNITY Day** celebration by serving as an event-day sponsor. Please review the **Exhibitor Event-Day Opportunities** and consider joining us for a new Monroeville tradition. \*Sponsorship opportunities available upon request.

### *Exhibitor & Food Vendor:*

Monroeville Area Business Exhibitor :	\$150
Non-Monroeville Business Exhibitors :	\$200
5K Run Exhibitor :	\$ 75
Health Fair Exhibitor	\$150
Non-Profit Exhibitor :	\$100
Craft Exhibitor :	\$ 65
Food Truck & Food Vendors :	\$150

**Each Exhibitor & Food Vendor Space is a 10' x 10" area. Exhibitor fee does not include tent, table or chairs. Rental of tent, tables & chairs available upon request. Ask for pricing on table, chairs and tent rental.**

Your support of **The Monroeville Foundation** – a non-profit 501(c)(3) along with proceeds from **Monroeville CommUNITY Day** will be dedicated to support cultural efforts and events and improving the quality of life for residents and businesses in the Monroeville area.



**Exhibitor Application**  
**Saturday July 28, 2018**

**11am – 6pm**

**Monroeville Community Park – West**

*\*This is a rain or shine event!*

**Exhibitor Registration Deadline By: June 29th**

This form serves to confirm your commitment as a participating Exhibitor in **The Monroeville Foundation's - CommUNITY Day** Event. **Please complete the following form and return it with payment as instructed below.** Invoicing available upon request

**Business Name:** \_\_\_\_\_  
(As it should appear on signage and other collateral material)

Contact Person: \_\_\_\_\_ Event Day Contact: \_\_\_\_\_  
Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate (Cell) Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Description of offering and/or participation during event: \_\_\_\_\_

**ATTENTION Food Vendor and Food Trucks - Please complete this section:**

\_\_\_\_ I am a food truck                      \_\_\_\_ I am a food vendor

Size of truck: \_\_\_\_\_                      \_\_\_\_ I will be tented

Food to be served: \_\_\_\_\_

**PLEAE NOTE: Certificate of Insurance for all food trucks & food vendors must be submitted prior to July 1, 2018**

**Exhibitors & Food Vendors**

- |  |  |
|--|--|
| <input type="checkbox"/> Monroeville Area Business Exhibitor - \$150 | <input type="checkbox"/> 5K Run Exhibitor - \$75           |
| <input type="checkbox"/> Non-Monroeville Business Exhibitors - \$200 | <input type="checkbox"/> Craft Exhibitor - \$65            |
| <input type="checkbox"/> Non-Profit Exhibitor - \$100                | <input type="checkbox"/> Food Truck & Food Vendors – \$150 |
| <input type="checkbox"/> Health Fair Exhibitor - \$150               |  |

**Payment Method:**

\_\_\_\_ Enclosed is our check (Payable to The Monroeville Foundation)

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Credit Card:** \_\_\_\_ Visa                      \_\_\_\_ MasterCard

Name on Card: \_\_\_\_\_

Account Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By signing above, the individual signing this contract represents and warrants that she/he is duly authorized to execute this binding contract and agrees to abide by show terms and conditions contained herein. **Payment due upon receipt with application.***

**Please mail completed Sponsorship application to:**

The Monroeville Foundation | c/o 172 Kelvington Drive | Monroeville, PA 15146

Or scan and e-mail to: [diszauk@monroevillefoundation.org](mailto:diszauk@monroevillefoundation.org) Questions? Call Debbie Iszauk at 412-951-9497

# Limitations of Liability and Responsibility for participation in Monroeville CommUNITY Day

## 1. EXHIBITOR COVENANTS

The Exhibitor agrees to obey all laws, by-laws, ordinances and regulations governing use of the facility and operation of the Show, abide by the rules and regulations of the Cities of Monroeville, fire and police departments and of any other government or regulatory body having authority to regulate the facilities and the Show, and obey all laws, including those pertaining to health and safety, consumer protection and protection of visitors of the Show.

The Exhibitor agrees to obtain, at its own expense, any licenses, permits, or insurances which are required for the operation of its trade or business during the term of the Show and to pay all taxes, including all applicable sales taxes, of any nature or kind that may be levied against it as a result of the operation of its trade or business in its contracted space.

The Exhibitor agrees to defend, indemnify and save harmless The Monroeville Foundation and the Municipality of Monroeville and its respective officers, elected officials, directors, employees, insurers, agents, representatives and those for whom the Exhibitor is responsible, against any and all claims, losses, liabilities and damages (including legal fees and expenses) costs and charges arising from or as a result of any unauthorized use of any music, materials, devices or work that is a subject of any third party copyright, trademark, industrial design, patent, or any other intellectual property right by the Exhibitor, its agents, representatives, employees and those to whom the Exhibitor is responsible in law.

## 2. THE MONROEVILLE Foundation

The Monroeville Foundation reserves the right to determine the eligibility of Exhibitors and exhibits for the Show, reject or prohibit Exhibitors which it considers objectionable, inappropriate, disruptive, or offensive to other Exhibitors or Show attendees.

## 3. INDEMNIFICATION

The Exhibitor agrees to defend, indemnify and hold harmless the Monroeville Foundation, Municipality of Monroeville and all presenting Event-Day Sponsors - their respective officers, directors, agents, representatives and employees, against all claims, losses, liability, damages (including legal fees and expenses) costs and charges of every kind resulting from or related to <https://www.athlinks.com/event/1st-annual-monroeville-community-day-5k-runwalk-232168> the exhibit space, personal injuries, death, property damages or any other damage sustained by the Exhibitor in regards to the Show.

## 4. FORCE MAJEURE

In the event that the facility in which the Show is to be held is destroyed or becomes unavailable for occupancy for any reasons beyond the control of the Monroeville Foundation and the Municipality of Monroeville , including but not limited to, casualty, explosion, fire, lightning, flood, weather, epidemic, earthquake or other Acts of God, acts of the public enemies, riots or civil disturbances, strike, lockout or boycott, The Monroeville Foundation and the Municipality of Monroeville will not be responsible for any loss of business, loss of profits, consequential or special damages or expenses of whatever nature that the Exhibitor may suffer. Note: the event known as *Monroeville CommUNITY Day* will occur rain or shine.

## 5. MISCELLANEOUS

No alterations or variations of the terms of this agreement shall be valid unless made in writing and signed by each of the parties involved.

The agreement shall be governed by and construed in accordance with the laws of the governing jurisdiction of the Commonwealth of Pennsylvania.